



**MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, APRIL 16, 2025 at 6:00 P.M.**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. Call to Order

Mayor Moore called the meeting to order at 6:00 p.m.

2. Roll Call.

Councilor Brian Bolton, Councilor Wendy Escoffier, Councilor Robert Foreman, Councilor Robin Godwin, Councilor Jessie Murdock, and Mayor Marie Moore.

Also Present

Town Manager Miranda Fisher, Town Attorney Trish Stuhan, Town Clerk Leah Rhodes and Administrative Clerk Laura Keesler.

3. Pledge of Allegiance

Councilor Murdock led the Pledge.

Mayor Marie Moore stated she would like to move Item 5 before the Consent Agenda.

4. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

Public Comment:

Dee Jenkins, former Mayor of the Town Camp Verde, thanked each member of the Council for their many years of service and collaboration through the years while serving on the Council.

Mayor Marie Moore invoked a moment of personal privilege to thank Yavapai County Board of Supervisor Dee Jenkins for years of commitment, dedication and vision in

serving on the Town of Camp Verde Council. Mayor Moore congratulated Dee Jenkins on her appointment to District 2, Yavapai County Board of Supervisor.

5. **Consent Agenda** – All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Special Session – March 26, 2025 at 6:00 p.m. Pg. 5
- 2) Regular Session – April 2, 2025 at 6:00 p.m. Pg. 9
- 3) Budget Work Session – April 3, 2025 at 3:30 p.m. Pg. 17

b) Set Next Meeting, Date and Time:

- 1) Special Session – April 17, 2025 at 1:00 p.m.
- 2) Work Session – April 23, 2025 at 4:00 p.m.
- 3) Regular Session – May 7, 2025 at 6:00 p.m.
- 4) Regular Session – May 21, 2025 at 6:00 p.m.

On a **motion** made by Councilor Escoffier, seconded by Councilor Godwin, the Council **moved** to approve the consent agenda with the adjustments to the signature line in the minutes from Mayor Jenkins to Mayor Moore.

Roll Call Vote:

Councilor Bolton: aye
Councilor Foreman: aye
Councilor Murdock: aye
Councilor Godwin: aye
Councilor Escoffier: aye
Mayor Moore: aye

Motion Carried 6-0.

6. **Summary of Current Events.** The Town Council and the Town Manager may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will not propose, discuss, deliberate or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda. Summaries may include committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai-Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Sustaining Flows, Earth Day, Camp Verde School District, Friends of the Verde River and Verde Valley Housing Advisory Committee.

The Mayor, Council and Town Manager reported on current events.

The Council and Town Manager thanked Dee Jenkins, former Mayor of Camp Verde, for her years of service on the Council and everything she accomplished for the

community.

Mayor Moore requested Town Attorney Stuhan to clarify the process of Mayor Jenkins resigning in her position as Mayor and Vice Mayor Moore taking her position as Mayor as well as the next steps for the selection of the Vice Mayor and a new Council Member.

Attorney Stuhan responded to the Council, with the process per the Town of Camp Verde Town Code Section 2.2.2. Dee Jenkins resigned as the Mayor of the Town of Camp Verde at 11:50 a.m. on April 16, 2025 to serve on the Yavapai County Board of Supervisors. Vice Mayor Moore took her Oath of Office at 5:29 p.m. on April 16, 2025 and was sworn in by the Town Clerk Leah Rhodes as the Mayor of the Town of Camp Verde before the Regular Town Council meeting that evening. Attorney Stuhan indicated that, at an upcoming meeting, an agenda item will be included to discuss the process and procedure of filling the Town Council vacancy, as well as the procedure and selection of a new Vice Mayor.

7. Special Announcements and Presentations. All presentations are limited to 15-minutes.

- **Acceptance and Acknowledgement of Yavapai-Apache Nation Distribution Check for Gaming Funds.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher stated the Town of Camp Verde had received a distribution check from the Yavapai-Apache Nation as part of the shared gaming revenue program. Town Manager Fisher expressed her appreciation to the Yavapai-Apache Nation for their continued partnership and contribution to the Town.

Yavapai-Apache Nation Tribal Chairwoman Tanya Lewis emphasized the importance of continuing to move forward with positive steps, working together in a spirit of unity and camaraderie, and always prioritizing the best interests of all citizens, including both tribal members and residents of Camp Verde.

- **Q1 2025 Board and Commissions Update.** Staff Resource: Town Manager Miranda Fisher and Board and Commission Chairs.

Chairperson Bill Tippet provided an overview of the Quarter One (1) update for the Planning and Zoning Commission to the Council.

Chairperson Dave Grondin provided an overview of the Quarter One (1) update for the Parks and Recreation Commission to the Council.

- **Proclamation declaring April 6-12, 2025 as National Library Week and April 8, 2025 as National Library Workers Day.** Staff Resource: Town Manager Miranda Fisher.

Mayor Moore proclaimed the week of April 6-12, 2025 as National Library Week and April 8, 2025 as National Library Workers Day. Camp Verde Library Manager Nicolas Resteiner accepted the proclamation.

- **Proclamation declaring April 13-19, 2025 as Public Safety Telecommunications Week.** Staff Resource: Town Manager Miranda Fisher.

Mayor Moore proclaimed the week of April 13-19, 2025 as Public Safety Telecommunications Week. Marshal Rowley accepted the proclamation.

- **Proclamation declaring April 15-20, 2025 as Stand With Me, Be Drug Free Week.** Staff Resource: Town Clerk Leah Rhodes.

Mayor Moore proclaimed the week of April 21-25, 2025 as Stand With Me, Be Drug Free Week. MATFORCE Program Manager Kelly Lee accepted the proclamation.

8. **Public Hearing: Discussion, consideration, and possible approval of Resolution 2025-1169, a Resolution of the Mayor and Common Council of Camp Verde, Yavapai, County, Arizona, for Preliminary Plat 20240487, Equestrian Estates Subdivision Phase-2 for the property generally located at the corner of Paso Fino Way and Belgian Way (APN 403-20-002B).** Staff Resource: Acting Senior Planner Cory Mulcaire.

Staff Presentation: Acting Senior Planner Mulcaire stated in March of 2005 a Preliminary Plat was approved for Equestrian Estates Subdivision, which was a 44-home subdivision (Resolution 2005-630). In March of 2006, the Final Plat was approved for 21 homes, known as Equestrian Estates Subdivision Phase 1 (Resolution 2006-678). In September of 2024, Maryvale Properties I, LLC purchased the property from Equestrian Estates Real Estate Development LLC. Acting Senior Planner stated the underground utilities and grading for the entire subdivision were permitted and completed. In addition, it was recommended by Town Staff and the Town's Water Resources Attorney Wene that the Town require Equestrian Estates to file an application to sever and transfer 15 acre feet of water rights to the Town for municipal and industrial uses as a condition for receiving a Final Plat.

On October 15, 2024, an application for Preliminary Plat of Equestrian Estates Subdivision Phase 2 was submitted to the Community Development Department. Acting Senior Planner Mulcaire stated on March 13, 2025 the Planning and Zoning Commission recommended approval and suggested securing a development agreement regarding the water rights.

Applicant Presentation: Applicant Mike Moore and co-applicant Hayden Moore stated that their efforts are focused on continuing previously approved plans, aligning with the preferences of the neighboring community. They emphasized that they have taken steps to ensure compliance and to maintain a positive, cooperative relationship with their neighbors.

Open Public Hearing: Mayor Moore opened the public hearing at 6:54 p.m. There were no speakers.

Close Public Hearing: Mayor Moore closed the public hearing at 6:54 p.m.

Council Discussion: Councilor Escoffier mentioned the APN number needs to be updated – Exhibit A.

Mayor Moore requested clarification for the public regarding the transfer of water rights, specifically how acre-feet are calculated and why this transfer would be beneficial to the Town.

Town Manager Fisher explained that the transfer would enhance the Town's water portfolio, noting that having a greater volume of acre-feet strengthens the Town's overall water resource position.

Town Manager Fisher and Acting Senior Planner Mulcaire responded to additional questions from the Council.

On a **motion** made by Councilor Foreman, seconded by Councilor Godwin, the Council **moved to approve** Resolution 2025-1169, a resolution of the Mayor and Common Council of Camp Verde, Yavapai County, Arizona, for Preliminary Plat 20240487, Equestrian Estates Subdivision Phase–2 for the property generally located at the corner of Paso Fino Way and Belgian Way (APN 403-20-002B).

Roll Call Vote:

Councilor Bolton: aye
Councilor Foreman: aye
Councilor Murdock: aye
Councilor Godwin: aye
Councilor Escoffier: aye
Mayor Moore: aye
Motion Carried 6-0.

9. **Public Hearing: Discussion, consideration, and possible approval of Resolution 2025-1168, a Resolution of the Mayor and Common Council of Camp Verde, Yavapai County, Arizona, for Preliminary Plat 20250032M, Verde Commercial Subdivision for the property generally located off North George Rothrock Road (APN 403-22-035Q).** Staff Resource: Acting Senior Planner Cory Mulcaire.

Staff Presentation: Acting Senior Planner Mulcaire stated in August of 2018, Verde Commercial, LLC applied for a Zoning Map Change from R1L-70 (Residential Limited: Single Family Residence, 70,000 SF minimum lot size) and C2 (Commercial: General Sales and Services) to C2-PAD (Commercial: General Sales and Services Planned Area Development). Since the 2018 Zoning Map Change, some businesses have developed in the PAD, including Verde RV Storage, Verde Valley Storage, Tractor Supply Company, and new UPS Distribution Center.

On January 6, 2025, the Planning and Zoning Department received a Preliminary Plat application from Blake Carroll on behalf of Verde Commercial, LLC to develop 20 commercial lots on parcel 403-22-03Q. Acting Senior Planner Mulcaire stated there is a Development Agreement between the Town of Camp Verde and the developer to allow the Town to develop a water storage site within the Verde Commercial

Subdivision. This Development Agreement was executed on April 2, 2025, with the Town Council. On March 13, 2025, the Planning and Zoning Commission held a public hearing regarding Preliminary Plat 20250032M and recommended approval.

Applicant Presentation: Applicant Blake Carroll (via Zoom), Verde Commercial, LLC, stated the development agreement for the water sites agreement was approved and this is the plat which separates out the lots for future development.

Open Public Hearing: Mayor Moore opened the public hearing at 7:04 p.m. There were no speaker cards.

Close Public Hearing: Mayor Moore closed the public hearing at 7:04 p.m.

Acting Senior Planner Mulcaire responded to questions from Council.

On a **motion** made by Councilor Escoffier, seconded by Councilor Murdock, the Council **moved to approve** to approve Resolution 2025-1168, a resolution of the Mayor and Common Council of Camp Verde, Yavapai County, Arizona, for Preliminary Plat 20250032M, Verde Commercial Subdivision for the property generally located off North George Rothrock Road (APN 403-22-035Q).

Roll Call Vote:

Councilor Bolton: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Councilor Escoffier: aye

Mayor Moore: aye

Motion Carried 6-0.

10. **Discussion, consideration and possible direction to Town staff regarding the renovation of the Heritage Pool facility or construction of a new aquatic facility at the Sports Complex.** Staff Resource: CIP Project Manager Martin Smith.

CIP Project Manager Smith stated staff had reached out to Landmark Aquatic, a firm specializing in aquatic design, to obtain cost estimates for both options. Landmark Aquatic was tasked with determining the comparative cost of renovating the current pool at the Heritage Pool site versus constructing an entirely new aquatic center at the Sports Complex. To begin this process, staff met with the designer to discuss the community's vision for the pool's future, focusing on necessary infrastructure repairs, revised pool entry, and potential new amenities.

Mike Stockley, Director of Renovation, Landmark Aquatics and Ryan Casserly, CEO, Landmark Aquatics presented on the conceptual design for the renovation of the Heritage Pool and cost estimate as well as the conceptual design for constructions a new aquatic facility at the Sports Complex and cost estimate.

The Council directed staff to find out from the school what their plans are for that property as well as if they would be willing to sell the land and at what cost. The Council

also stated that they would like a survey to go out at some point to assess from the community whether they want the Town to invest in the current pool or build a new one out at the Sports Complex. Landmark Aquatics CEO Casserly, Town Manager Miranda Fisher, Parks and Recreation Manager Shawna Figy and CIP Project Manager Martin responded to questions from the Council.

Town Attorney Stuhan provided some options on a future contract agreement.

Public Comment:

Candra Faulkner, Vice Chairperson of the Parks and Recreation Commission, stated she supports the renovation of the Heritage Pool facility.

Brenda Hauser stated she supported moving forward with the renovation of the Heritage Pool facility.

Dale Carstensen stated he supported finishing the filter system of the Heritage Pool facility.

Town Manager Fisher provided a recap of the direction Council provided.

Mayor Moore recessed the meeting for a break at 7:41 p.m.

Mayor Moore reconvened the meeting at 7:49 p.m.

11. **Discussion, consideration, and possible approval for RFP 2025-207 to organize, produce, manage and execute a concert series.** Staff Resource: Parks & Recreation Manager Shawna Figy and Town Manager Miranda Fisher.

Parks and Recreation Manager Figy provided an overview of the proposed RFP that is seeking qualified companies or individuals with experience in event production and live music programming. Manager Figy stated the exiting capacity constraints may make it difficult to successfully manage and produce in-house events.

Town Manager Fisher and Parks and Recreation Manger Figy responded to questions from the Council.

On a **motion** made by Councilor Foreman, seconded by Councilor Godwin, the Council **moved to approve** RFP #2025-207 to organize, produce, manage and execute a concert series.

Roll Call Vote:

Councilor Bolton: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Councilor Escoffier: aye

Mayor Moore: aye

Motion Carried 6-0.

12. **Discussion, consideration and possible approval of the updated FY25-30 Strategic Plan and the FY26 Action Plan.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher provided an overview of the Town of Camp Verde's FY25-30 Strategic Plan and the FY26 Action Plan and stated it is designed to guide strategic investments and decision-making over a 3-5 year period. Manager Fisher stated the Strategic Plan will be reviewed annually throughout its five-year span, allowing the Council and staff to adjust goals and priorities as needed to reflect changing community needs and emerging opportunities.

On a **motion** made by Councilor Godwin, seconded by Councilor Foreman, the Council **moved to approve** the Year Town Strategic Plan Action Plan

Roll Call Vote:

Councilor Bolton: aye
Councilor Foreman: aye
Councilor Murdock: aye
Councilor Godwin: aye
Councilor Escoffier: aye
Mayor Moore: aye
Motion Carried 6-0.

13. **Adjournment**

Mayor Moore adjourned the meeting at 8:23 p.m.



Mayor Marie Moore

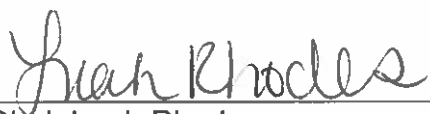


Attest: Town Clerk Leah Rhodes

CERTIFICATION

I, Town Clerk Leah Rhodes, hereby certify that the foregoing Minutes are a true and accurate accounting of the discussions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on April 16, 2025. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 8 day of May 2025



Town Clerk Leah Rhodes